

- Time provided at school to read is time well spent. Make sure that you are informed about the SC Book Award programs for elementary, middle, and high school students.

- Work with your media specialist to incorporate reading incentive programs such as Book It! Accelerated Reader, Reading Counts, etc. into your Language Arts or English classes. Encourage your students to participate in programs and encourage them to read daily!
- Understand that you are partners with your media specialist and that you are working together to provide the best possible library experience for your students.

COMMUNICATION & PROFESSIONAL CONNECTIONS

- Read all **memos** and **newsletters** that come from your media center. They contain valuable news and notes you and your students can use.



- Know how to operate equipment correctly - VCRs, DVD players, digital cameras, tape recorders, LCD projectors, AverKeys, etc. If you are not sure about something, don't hesitate to ask for help.
- Make sure that you know how to use the catalog system so that you can work effectively with your students and also find what resources you might need.
- When you schedule classes to work in the media center, expect to be a **full** participant in the activity, even if the media specialist is doing the instructing. When your students need help doing research, alert your media specialist in advance so that he/she can help.

Your Media Center is the information heart of your school. Take advantage of the resources and materials it has to offer. Your media specialist is there to assist you so that you and your students reap the benefits of being effective users of ideas and information.



THIS BROCHURE HAS BEEN ADAPTED FROM A RICHLAND COUNTY SCHOOL DISTRICT ONE PUBLICATION DEVELOPED BY MARY LOU BENTON

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Getting the Most from Your Media Center

Presented by SCASL
 Pre-Service Education Committee



The teacher's guide to *integrating* media center services and programs into the curriculum

Making Learning Happen

It takes three professional groups to operate an effective media center:

- The Principal
- The Media Specialist
- The Teacher

All of you are partners working together to provide the best possible instructional program for the students at your school. The media center is the foundation of this threesome that connects the entire school program.



- Talk to your media specialist and let him/her know your needs. Remember, "the squeaky wheel is the one that gets the grease!"

Making Connections

- Ask your media specialist to take you around the Media Center and show you the available resources. This includes the media center arrangement, the A/V collection, software, web resources, periodicals, reference section, and print collection.
- Make sure you look to see what professional books are available.
- Find out how technology is being used as a tool to integrate with the instructional program. Discover what productivity software is available to help you and your students. Look for opportunities to upgrade your computer skills and ask your media specialist to help you locate classes and workshops.
- Ask about the best ways to incorporate information literacy into your instructional program. Get your students involved in projects that require them to locate and use information in relevant learning experiences on a regular basis.

- Talk to your media specialist about Instructional Television (ITV) programs you might use.
- Become aware of any special programs, activities, or incentives which focus on reading. All students benefit from you reading to them and they need time for silent reading.

SUGGESTED RESOURCES FOR TEACHERS

RIF (Reading is Fundamental)

<http://www.rif.org>

DISCUS

<http://www.scdiscus.org>

Know-It-All

<http://www.knowitall.org/>

United Streaming

<http://www.unitedstreaming.com/education.org/home.aspx>

SCASL

<http://www.scasl.net>

***Ask your media specialist for more information about these sites and other helpful resources!**

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